

**MEETING NOTES**  
**CAPITAL AREA REGIONAL TRANSIT COORDINATION COMMITTEE (RTCC) MEETING**

**One Texas Center**  
**505 Barton Springs Road**  
**Austin, Texas**

**August 15th, 2011, 10:30-12:30 AM**

**Attendees:**

Committee Members

Mayor Bill Hamilton, City of Rollingwood (Chair)  
Dave Marsh, CARTS (Vice-Chair)  
Chad Ballentine, Capital Metro (Alternate for Linda Watson)  
David Bartels, City of Round Rock  
Rod Gibbs, Austin Travis County Integral Care  
Carline Geiger, Department of Assistive and Rehabilitative Services  
Stevie Greathouse, CAMPO (Alternate for Maureen McCoy)  
Joyce Lauck, AGE  
Vanessa Owens, TxDOT-PTN  
Amy Price, 2-1-1/United Way  
Vanessa Sarria, Community Action Network  
Mark Sweeney, CAPCOG (Alternate for Betty Voights)  
Jeanie Teel, Faith in Action Caregivers - West Austin

Others in Attendance

Rebecca Castillo, Harlingen-San Benito MPO  
Andrew Canon, Hidalgo County MPO  
David Fowler, CAPCOG  
Joel Garza, Harlingen-San Benito MPO  
Rodney Gomez, LRGVDC-Valley Metro  
Luis Guajardo, LRGVDC  
Amanda Hernandez, Hidalgo County MPO  
Edna Johnson, CARTS  
Alex Kone, CAMPO  
Tom Logan, LRGVDC-Valley Metro  
Bennett Powell, KFH Group

Mayor Hamilton, Chair, called the meeting to order at 10:35 AM.

**1) Welcome and Introductions.**

Luis Guajardo thanked the RTCC for allowing his team to visit and exchange information in a peer review session.

**2) Update on Planning Process and Recap of Materials Developed to Date**

Stevie Greathouse informed the committee that it had received extension from TxDOT and can stretch its consultant contract through FY 2012, therefore it does not have to approve the Plan today. It will extend the contract with KFH Group through February, 2012.

She reminded the committee that the task at hand is to review the draft plan today but that they are welcome to continue to provide comments to her afterwards. The Executive Committee will

compile them and a draft plan will be presented for approval at the November meeting. Public involvement would happen in late November and early December. The approval of the final plan will take place at the February meeting. She added that this timeline is still a proposal and open for discussion.

### **3) Timing and Approach for Round 3 Public Involvement**

Stevie Greathouse informed the committee that a print version of the plan would be available in late November. A speakers bureau would be the format for the following public outreach and involvement. The goal is to tie into other organizations meetings. She asked for contacts to try to get on their agendas in the coming months. There will also be 1-2 standalone RTCC public meetings.

Vanessa Sarria noted that transportation is an important in the overall well-being of the community. Stevie Greathouse replied that this would be an opportunity to increase outreach to those organizations with an interest.

Mayor Hamilton asked when will the next round of public involvement would be. Stevie Greathouse replied that would be mainly November and December but would continue into January to reach organizations that do not have December meetings. She added this schedule can be discussed at the November RTCC meeting.

### **4) ACTION: Accept Final Strategies Report**

Stevie Greathouse stated that the strategies will be the front matter of the plan. Other analysis and public involvement will become appendices.

Stevie Greathouse said that the strategies report has been circulating for a month and has been reviewed by the Executive Committee. To date, all requested changes have been incorporated.

Vanessa Owens asked if Veterans Association information had been incorporated. Stevie Greathouse said that these strategies would be accepted into the draft plan and that the committee has the liberty to do other things than what the consultant has recommended.

Dave Marsh noted Example #5 on 5-3. He preferred that it be stated that the activity is ongoing, not completed. Stevie Greathouse added that a prioritized list will come from this menu of options.

David Bartels asked if there a designated leader yet for the Mobility Manager. Stevie Greathouse replied that it could be a function under the RTCC but it is not determined yet. Bennett Powell added that a job description of the position is addressed in Strategies 5a-5c.

Dave Marsh moved to approve the Strategies Report with the amendments made. Jeanie Teel seconded the motion. The motion passed unanimously.
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### **5) Review of First Draft of Plan**

Bennett Powell presented the draft plan to the committee.

Vanessa Owens posed a question about the underserved destinations within the CapMetro Service Area. Bennett Powell replied that fixed routes do not cover all the areas in the service area and that people in surveys noted an inability to reach destinations in those areas. Dave Marsh responded that the question was too open ended since the results included downtown Austin where

there are plenty of buses. Bennett Powell replied that there may be perceived barriers that might hinder access. Stevie Greathouse added that it might be ADA accessibility issues, as well.

Rodd Gibbs stated that most of these first sections focused on CapMetro/CARTS and HHS services are not addressed. Bennett Powell replied that those services are more fully recognized in the strategies section of the plan. He added that HHS needs additional coordination and RTCC can be the place where those agencies can come to figure out where to attain more resources. Stevie Greathouse stated that transit agencies are the core and that there is a need to build those up so that specialized agencies do not have to have the entire transportation burden.

Dave Marsh stated that the end date of rural transit funding for San Marcos and Georgetown is October 2012. David Bartels asked who will run the services there. Dave Marsh said that determination is left to the cities themselves.

Stevie Greathouse presented the performance measures that came out of the Executive Committee. In 2012, the RTCC will create a subcommittee to compile data and release measures.

Mayor Hamilton stated that he would like to an overview of PI process included in the Plan. Stevie replied that a section with the schedule, attendance, and formats could be provided.

Stevie Greathouse said that she will set up deadline for comments. The Executive Committee will follow up and is open to all members. The plan will be sent out prior to the November meeting.

Mayor Hamilton asked if the title fit the desires of the committee. Stevie Greathouse replied that it is just the title of the contract. She said that the plan needs a title that cites both transit and HHS service. She said that she is open to suggestions and a vote.

## **6) Other Business**

a. Stevie Greathouse provided an update on the CAMPO Call for Projects. CapMetro, CARTS, TSU all applied for transit capital projects. Scores will be announced on September 1<sup>st</sup>, 2011.

b. David Bartels announced that a FTA 5307 Subcommittee of the CAMPO Technical Advisory Committee was formed. It will also study the issues associated with Georgetown and San Marcos becoming part of the Austin urbanized area in 2023.

c. David Bartels provided an update on the Round Rock demand response bus service. The City received four responses to its RFP for service providers. CARTS decided not to renew its contract, so that precipitated the need for a new provider. The City of Round Rock has also established itself as a FTA direct recipient for funding. It accomplished construction of its intermodal facility with FTA funds. A second RFP for flex bus/JARC service will be ready soon.

## **7) Public Comment**

There was no public comment.

## **8) Adjourn**

Dave Marsh moved to adjourn the meeting. Carline Geiger seconded the motion. There was unanimous consent.

The meeting was adjourned at 12:00 PM.