

**Capital Area RTCC Annual Work Program
September 2009-August 2012_Refined (DRAFT 8/10/09)**

The focus areas identified below are intended to represent emphasis areas for regional transit coordination in the Capital Area over the upcoming 3 year period; however, various agencies may undertake other work related to implementation of the Regional Transportation Coordination Plan during this time period. Throughout the time period, the RTCC will be provided with status reports on work occurring under the focus areas, as well as work occurring under other action items.

Focus Area # 1: Involve stakeholders and the public in public transportation coordination.

Relationship to Plan: Plan calls for continued involvement by stakeholders and the public in all implementation and coordination activities.

Methods:

- Quarterly RTCC Meetings
- Community Action Network Meetings and other Coordination Venues
- RTCC Website
- E-Notification to Stakeholders Database
- Press Releases
- Speakers Bureau
- Articles in Newsletters
- Contact information through RTCC website

Point of Contact: Stevie Greathouse, CAMPO; Meredith Highsmith, Capital Metro

Focus Area # 2: Update Capital Area Regional Transportation Coordination Plan

Relationship to Plan: State requirements mandate that the region's plan be updated by August 31, 2011.

Methods:

- Retain consultant in FY 2011 to develop technical materials and conduct outreach
- Conduct public survey and 2 additional rounds of public involvement
- Reaffirm vision, mission, goals, objectives
- Identify performance measures
- Update information and data on resources and needs
- Incorporate specific planning work and accomplishments since 2006
- Identify new strategies and action items including priority geographic areas; focus areas for JARC/New Freedom funding; and potential pilot projects

Point of Contact: Stevie Greathouse, CAMPO;

~~Focus Area # 3: Consider and Recommend Mechanisms to Overcome Jurisdictional and Boundary issues.~~

~~Relationship to Plan:~~ Plan identifies this as Action Item #1

~~Methods:~~

- ~~○ Develop and implement an approach for advancing local and regional strategies.~~
- ~~○ Analyze the effects of Census 2010 on the definition of the Urbanized area and develop additional strategies as needed.~~

~~Points of Contact:~~ Stevie Greathouse, CAMPO; Meredith Highsmith, Capital Metro; Dave Marsh, CARTS

(this focus area would be carried out through continued coordination between Capital Metro and CARTS, and through update of the Coordinated Plan occurring under focus areas #1, 2, and 3.)

~~Focus Area # 4: Identify Strategies to Improve Transportation Services for Elderly Individuals and Individuals with Disabilities, including Special Transit Services, Medical Transportation Services, and other Regional Paratransit Services~~

~~Relationship to Plan:~~ Relates to multiple action Items including Items #4, 7, 10, 14, 15, and 16.

~~Methods:~~

- ~~○ Analyze Existing Conditions, including opportunities and constraints~~
- ~~○ Conduct outreach including service providers and/or transportation users as needed~~
- ~~○ Develop a report with recommendations~~
- ~~○ Work to advance recommendations~~

~~Point of Contact:~~ Vanessa Sarria, Community Action Network; Joe Holland, TxDOT

(this focus area would be carried out through literature review, outreach to caseworkers and development of a transportation solutions training curriculum as well as update of the Coordinated Plan occurring under focus areas # 1, 2, and 4.)

Focus Area # 3: Client Eligibility Requirements

Relationship to Plan: Action Item #7

Methods:

- Inventory existing family of transportation services
- Identify performance measures related to customer satisfaction and system efficiency
- Administer baseline survey to caseworkers
- Develop training curriculum for front line case workers
- Administer training curriculum
- Conduct follow up survey

Point of Contact: Stevie Greathouse, CAMPO; Sherri Fleming, Travis County;

Focus Area # 4: Select projects to be funded with Job Access Reverse Commute/ New Freedom funding available to urbanized area

Relationship to Plan: SAFETEA-LU (Federal Transportation Authorization) requires that projects for these programs be "derived from" the regional transportation coordination plan.

Methods:

- Revise competitive selection process, grant application, and instructional materials with input from RTCC as appropriate
- Provide special information and outreach to potential applicants through RTCC, Speakers Bureau, and other events
- Develop a ranked list of projects based on scoring
- RTCC develops a recommendation
- Present ranked project list and RTCC recommendation to CAMPO Transportation Policy Board

Point of Contact: Stevie Greathouse, CAMPO

Focus Area # 5: Implement Mobility Management In Region

Relationship to Plan: Relates to multiple action Items including Item #8.

Methods:

- Create position
- Hire position

- Develop detailed work plan
- Implement activities based on work plan
- Develop accomplishments report

Point of Contact: Dave Marsh, CARTS; Meredith Highsmith, Capital Metro; Stevie Greathouse, CAMPO

(this focus area would move forward but at a reduced scope in FY 2010...need to seek innovative funding to expand function.)